

## **Lofton Creek Smiles Family Dentistry**

**Dr. Irvélisse Porter, D.M.D.**

**87007 Professional Way**

**Yulee FL 32097**

### **Missed appointment policy**

We're glad you have chosen us to provide your dental care, but if you miss your appointments, you compromise that care. Our office policy regarding missed appointments is below.

A missed appointment is when you fail to show up for an appointment without a phone call, or cancel without at least 24-hour notice.

A doctor/patient relationship is built on mutual trust and respect. As such, we strive to be on time for your scheduled appointments, and ask that you give us the courtesy of a call when you are unable to keep your appointment. Below, our missed appointment policies are outlined.

- 1<sup>st</sup> Missed Appointment: We'll call and offer to reschedule your appointment.

You may be charged a missed appointment fee of \$25.

- 2<sup>nd</sup> Missed Appointment: We'll call and offer to reschedule your appointment.

You may be charged a missed appointment fee of \$25.

- 3<sup>rd</sup> Missed Appointment: You will be charged a missed appointment fee of \$25.

This may result in a discharge from the practice.

Let's work together to provide you with the best possible care you deserve.

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Signature

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Date